

EXPECTATIONS: YOURS & OURS

YOURS:

1. We promise to put forth more effort and time for less costs, than any other service of its kind.
2. Fully insured (for everyone's protection) including but not limited to general liability, e & o, workers comp., auto.
3. Guaranteed services at flat fee rates. Unparalleled services to ANY competitive service of its kind. We promise true 24 hour, 7day per week on call service with a live staff member to answer telephone and email.
4. Flat fee for unlimited attempts (per location) (proper address required).
5. Flat fee for investigations.
6. We reserve the right to charge additional fees for expedited, rush, overnight, or holiday services.
7. Rates will be quoted upon request.
8. We guarantee your request for service can be accommodated 24 hrs/7 days/365 days of the year. No exceptions.
9. No charge to pick up requested assignment from requestor's office.
10. No charge for process service not completed at a given correct address.
11. No charge for investigation to locate where correct physical address is not determined by Selective Subpoena.
12. If assignment is received from your office via fax or email, you will receive confirmation from our office via telephone or return email.
13. If the generation of the name of a recipient of papers is not provided by your office, we will attempt to determine it. If successful, we will charge an additional fee for that information.
14. We will gladly provide the witness fee required for service of a subpoena, upon your request only. We will not provide one unless requested by your office (fee applies).
15. We charge for incorrect address if provided by your office.
16. Trained and experienced staff including process servers, investigators, and administrative personnel with over 50 years combined experience.
17. Investigations are of a physical nature (not desktop computer search) and are guaranteed.
18. Full document retrieval for completed work (upon request).
19. All Proofs/Affidavits of Service will be forwarded to your office within 24 hours of service via email or regular mail.
20. We maintain cooperative witnesses cooperation, which MAY include serving them at an address of their choice and/or place/time of their convenience. Requestor will be invoiced for additional location(s).
21. Invoices are emailed unless otherwise requested.
22. Payment of invoices is expected regardless of status of file (open/closed/on hold).
23. Any individual who must be substitute served will receive a telephone call from us, confirming proper receipt of the documents.
24. Certified Shorthand Reporting services.

South Jersey Office:

1434 Simpson Avenue
Ocean City, NJ 08226
(888) 594-1140

P.O. Box 8191
Cherry Hill, NJ 08002
(856) 428-6464
Fax: (856) 424-4739
www.selectivesubpoena.com
email: selectivesubpoena@comcast.net

Florida Office:

2333 Feather Sound Drive
Unit C309
Clearwater, FL 33762
(888) 594-1140
Member: FAPPS



OURS:

1. If you require same day service, we require your continual availability via phone, until the assignment is complete.
2. Notify Selective Subpoena if a case, file, deposition or trial date changes or terminates during the course of our involvement.
3. Payment for services rendered pursuant to terms of invoice.
4. Payment for incorrect address(s) as provided by your office.
5. If any of our invoices for services rendered are in question, we are to be contacted in a timely fashion to discuss the same.
6. We are paid regardless of the status of your file (open/closed/on hold). In case of adversity or hardship on your clients' part, payment is still to be rendered for services provided.